



## Intent to Vacate Notice

Date of Notice: \_\_\_\_\_ Unit #: \_\_\_\_\_

To Whom it May Concern:

You are hereby advised that the undersigned will vacate the storage unit listed above by \_\_\_\_\_ . You agree that you will leave the unit swept, empty, and in good condition. If you fail to vacate by the above date, the manager will be given notice that you would like to retain your unit until a later date.

Tenant Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zipcode: \_\_\_\_\_

Tenant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Manager's Inspection of Vacant Unit:

I, the undersigned, give notice that the above listed unit is vacant and that said vacancy was discovered:

- Clean, swept, and empty without a lock.
- With miscellaneous trash, debris, and or abandoned without a lock.
- With miscellaneous trash, debris, during the course of normal collection procedure lock was cut.
- Empty, during the course of normal collection procedure lock was cut.
- Emptied during the course of normal auction procedures. Collected auction amount: \$ \_\_\_\_\_
- Transferred to unit # \_\_\_\_\_ with a credit of \$ \_\_\_\_\_ .

Rent Paid Through: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ . Amount Due: \$ \_\_\_\_\_ .

### WASHOE VALLEY STORAGE

205 Highway 395 North, Carson City, NV 89704  
phone: 775.849.3433 | fax: 775.849.3372

### CARSON CITY SELF STORAGE

5861 South Carson Street, Carson City, NV 89705  
phone: 775.883.9795 | fax: 775.883.6757